

# Alex Tillson, MS, LLC

Alex Tillson, MS  
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## Professional Services Agreement Virtual Provisions and Fee Agreement

Upon receiving **1.)** A signed court order with Alex Tillson, MS, LLC appointed as the evaluator and ORCP65 language included **2.)** A non-refundable payment, "commitment fee," of \$1000.00 that is applied to the evaluation balance **3.)** Contact information for legal parties including phone number, email, and mailing address **4.)** A signed copy of this agreement **5.)** A signed copy of the informed consent - the custody and/or parenting time evaluation will be scheduled for the next available opening on my professional calendar. In the court order, please specify how the **\$8000 fee** is to be paid. \$8000 is the cost of evaluation for families with one or two children; each child beyond two is assessed an additional \$500 per child. *The professional fee is due in full one week in advance of the first meeting(s).* Payments of cash, personal check, or certified bank check are accepted. Credit/Debit payments are not received at this time. The \$1000.00 non-refundable commitment fee will not be returned to the family if the evaluation fails to move forward after it has been calendared. Once an evaluation begins, there are no refunds of any monies received.

The evaluation generally takes about twelve weeks to complete, depending on everyone's cooperation. Additional cost and/or delay in the process will occur when there is an assessed need for psychological testing, drug and alcohol testing, or when travel outside the metro area is necessary.

### The evaluation process is as follows:

**1st appointment:** Individual virtual parent interviews, separately (approximately two hours each)

**2nd appointment:** Individual virtual parent interviews, separately (approximately two hours each)

**3rd appointments:** Parent-child interactions, separately, and child interviews at my physical office (approximately one hour depending on the number of children involved)

**4th appointments:** Virtual home visits with child(ren) at both households

I also talk with six personal references, three provided by each parent, who can speak about the family's circumstances, parenting strengths, and the child(ren). If there are other professionals working with the family I will ask for signed releases and contact those people by phone as well as gather any case notes, assessments, legal records, medical reports and the like. I always contact the children's teacher or daycare provider when they are available.

Once the process is complete, both attorneys receive a copy of the written report with recommendations for legal custody, parenting time, summer and holiday schedules. Recommendations for follow-up services, community, online, and literature resources are also suggested. I never release a copy of the report to parents without a protective court order.

If you have questions please call (503) 482-9689, and note that email is always the fastest way to reach me. I am generally in the office Monday through Friday from 9:30am-4:30pm.

Lori A. Bonnevier, LCSW, LLC will supervise this evaluation in its entirety, and will sign the report prior to issue. This supervision is provided at no additional cost.

Alex Tillson, MS

\_\_\_\_\_  
Father's legal representative or father's signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mother's legal representative or mother's signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Third Party Intervenor

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date